The Admissions Process

Thank you for your interest in Jonathan Edwards Classical Academy. The selection and makeup of the school’s student body is second in importance only to staff selection in the impact it has upon the school’s mission. We appreciate your desire to join with us.

1. Come visit JECA and meet with our Headmaster.

2. Complete the Initial Enrollment Application completely. All information must be provided before your child will be considered.

3. Submit the application to the JECA office with the following attachments:
   a. Payment of non-refundable $75 Application Fee.
   b. A copy of your child’s most recent report card, or, if home-schooled, copies representative of his best, original work. If home-schooled, also list curricula used for math, grammar, Latin and literature as applicable.
   c. Copies of any standardized testing, and, if applicable, achievement test scores.
   d. Pastor’s Recommendation Form (Attachment 2) must have been delivered to your pastor. The instructions for him to return it are included on the form.

4. After the interview is complete and the application has been submitted, a decision will be made by our board and/or headmaster concerning your application, and you will be notified by mail. Upon acceptance, these additional items will be required from you within 10 business days:
   a. Registration with FACTS Management Company (if paying tuition in more than two installments)
   b. Immunization records/birth certificate/records release/medical release
   c. Payment of Student Activity Fee (½ in March and ½ in June or ALL if after June)
   d. Application for Tuition Grant (for applicable families)
   e. Payment of Tuition (see schedule of three options on page 6)
   f. Placement/Readiness testing for final grade determination

---

*Education without values, as useful as it is, seems rather to make man a more clever devil.*

C.S. Lewis
Initial Enrollment Application
2017-18

Date of Application

Part A – Family Information

Father/Guardian’s Name

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Preferred Name</th>
</tr>
</thead>
</table>

Home Address

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

Home phone (______) ____________________  Cell phone (______) ____________________

Occupation/Title ____________________  Name of Business ____________________

Work Phone: (______) ____________________  Email ____________________

Is email a good way of communicating with you? ____________________  Is texting? ____________________

County of Residence: ____________________

Mother/Guardian’s Name

<table>
<thead>
<tr>
<th>Last</th>
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<th>Middle</th>
<th>Preferred Name</th>
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Home Address

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<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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</thead>
</table>

Home phone (______) ____________________  Cell phone (______) ____________________

Occupation/Title ____________________  Name of Business ____________________

Work Phone: (______) ____________________  Email ____________________

Is email a good way of communicating with you? ____________________  Is texting? ____________________

Check ALL that apply:

Student(s) live with:  Check if appropriate:

____ Mother and Father  ____ Legal Guardian  ____ Parents Separated  ____ Father Deceased
____ Father  ____ Mother  ____ Parents Divorced  ____ Mother Remarried
____ Stepfather  ____ Stepmother  ____ Mother Deceased  ____ Father Remarried
Home Church  

Address  
  Street  City  State  Zip

Pastor  
  Website

Are you members of this church?  
  Phone (____)__________

Which services do you attend and how regularly?  

Please list several reasons why you appreciate your church.  

Why do you think JECA is a good match for your family?  

List some books you (father and mother) have read in the past year.  

Does your family regularly read the Bible and pray together? If yes, how often?  

How do you define obedience in your home?  

What means of discipline do you use to address disobedience in your home?  

## Part B – Student Information

### Student 1

<table>
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<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Preferred Name</th>
</tr>
</thead>
</table>

Date of Birth ___________________  Current Age ___________  Male  Female

Applying for grade:
Three Days of Class/Week:  K
Five Days of Class/Week:  K

Other schools attended:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
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<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
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</table>

### Student 2

<table>
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<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Preferred Name</th>
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</table>

Date of Birth ___________________  Current Age ___________  Male  Female

Applying for grade:
Three Days of Class/Week:  K
Five Days of Class/Week:  K

Other schools attended:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
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<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
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</table>

What is good is difficult, and what is difficult is rare.

Robert Farrar Capon
Student 3

Full Legal Name ________________________________

<table>
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<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Preferred Name</th>
</tr>
</thead>
</table>

Date of Birth ____________________________

Current Age __________

Male    Female

Applying for grade:

Three Days of Class/Week: K

Five Days of Class/Week: K 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Other schools attended:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City</th>
<th>State</th>
<th>Grades</th>
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<td>Grades</td>
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<tr>
<td>Name of School</td>
<td>City</td>
<td>State</td>
<td>Grades</td>
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Student 4

Full Legal Name ________________________________

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<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Preferred Name</th>
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</thead>
</table>

Date of Birth ____________________________

Current Age __________

Male    Female

Applying for grade:

Three Days of Class/Week: K

Five Days of Class/Week: K 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th 12th

Other schools attended:

<table>
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<tr>
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<th>City</th>
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<th>Grades</th>
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<td>Grades</td>
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<tr>
<td>Name of School</td>
<td>City</td>
<td>State</td>
<td>Grades</td>
</tr>
</tbody>
</table>

My feelings are not God. God is God. My feelings do not define truth. God’s word defines truth. My feelings are echoes and responses to what my mind perceives. And sometimes - many times - my feelings are out of sync with the truth. When that happens - and it happens every day in some measure - I try not to bend the truth to justify my imperfect feelings, but rather, I plead with God: Purify my perceptions of your truth and transform my feelings so that they are in sync with the truth. John Piper
If homeschooling, what is the name of your umbrella school? ______________________________________________________

Please list the names and ages of any of your children who will **not** be attending JECA:

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
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<tr>
<td>Name</td>
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<td>Name</td>
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<tr>
<td>Name</td>
<td>Age</td>
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</tbody>
</table>

*You parents can provide no better gift for your children than an education in the liberal arts. House and home burn down, but an education is easy to carry along.*

*Martin Luther*
Part C – TUITION, FEES, AND SCHOLARSHIP GRANTS/ASSISTANCE

2017-18 RATES PER STUDENT

<table>
<thead>
<tr>
<th>Application Fee</th>
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<tbody>
<tr>
<td>$75 per family (initial applicants only)</td>
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</table>

<table>
<thead>
<tr>
<th>Student Activity Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-4</td>
</tr>
<tr>
<td>$455</td>
</tr>
<tr>
<td>5th-6th</td>
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<tr>
<td>$475</td>
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<tr>
<td>7th-8th</td>
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<tr>
<td>$655</td>
</tr>
<tr>
<td>9th-12th</td>
</tr>
<tr>
<td>$715</td>
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The SAF is due half on March 15th and half on June 15th. This fee covers classroom and art supplies, books, a PE shirt, association and academic testing fees, yearbook, field trips, protocol events, and admission to home games.

<table>
<thead>
<tr>
<th>Tuition</th>
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<tbody>
<tr>
<td>Option 1</td>
</tr>
<tr>
<td>Payment</td>
</tr>
<tr>
<td>Kindergarten (3-day)</td>
</tr>
<tr>
<td>Grammar School Grades K-6 (5-day)</td>
</tr>
<tr>
<td>Logic School Grades 7-11</td>
</tr>
</tbody>
</table>

- **Option 1** – Tuition due in full on or before **June 15th**.
- **Option 2** – Tuition due in two payments made on or before **June 15th and December 15th**.
- **Option 3** – Tuition due in 10 equal payments **August through May on the 5th of each month**, payable by electronic withdrawal directly to FACTS Tuition Management.

- If the tuition payment is not received by the end of the month, the student(s) will not be allowed to continue in school until the account is brought current.
- A **late payment penalty of 10% of the due monthly/bi-annual/annual payment will be charged for payments not received by the scheduled payment date.**
- **All fees and tuition payments are non-refundable.**
- JECA uses FACTS for a) tuition collection (for those on 10-payment plan) and b) a needs analysis for those applying for scholarship grants.

Please indicate which payment method you will be using by checking the appropriate box:

Option 1 - payment in full by **June 15th**

Option 2 - two separate payments by **June 15th and December 15th**.

Option 3 - 10 monthly payments by the **5th of each month** (August through May)

# of Children Enrolling _______________ 
Total Fees _______________ 
Total Tuition _______________ 
(see above) 
(see above)
Tuition Scholarship Grants

Any family that enrolls in JECA is welcome to apply for a Scholarship Grant. JECA fully appreciates the burden that tuition payments place on some families and wishes to offer help to those in need. Your grant qualification is determined by FACTS and can be initiated through our website. There is no fee to JECA for applying for the Tuition Grant.

Please understand that we love to extend assistance when we can. The earlier you apply, the easier it may be to get the assistance your family needs.

“The best education is an education in the best things.”
Charles Spurgeon

Part D – Statement of Mutual Understanding

The dual commitment to Christian faith and the classical tradition underpinning our philosophy of education requires that we assume certain things to be absolutely true. Below are several sections that guide the education that your child will receive at Jonathan Edwards Classical Academy.

Signing the Parents’ Pledge at the bottom indicates your desire to have your child’s education at JECA guided by these principles.

MISSION STATEMENT

Jonathan Edwards Classical Academy exists to assist Christian families in rearing their children to be lifelong learners who, with wisdom and beauty, shape and influence their world for Christ.

We do this by...

- Acknowledging a providential and saving God in all our ways
- Instilling a love of competent learning
- Cultivating a culture of virtuous childhood

And further, by providing for every student...

- Professional teachers who ascribe everything to God and competently model the role of an eager learner
- Curriculum that has stood the test of time and content that favors the best kinds of things
- An environment that is rich in love, courtesy, deference and honor

STATEMENT OF FAITH

We believe in one God eternally existing in three persons, of one substance, power and authority, Father, Son and Holy Spirit. The whole universe was created by God from nothing for His own pleasure. He is rightfully sovereign and rules over all creation. He is entirely good and gracious, all-powerful, all-knowing and all-loving. (Matthew 28:19; II Corinthians 13:14; Genesis 1:31; John 1:3)

We believe that man was originally created in the image of God to enjoy fellowship with God. In Adam’s sin, humanity was alienated from God and it is now man’s nature to be disobedient to God. However, man still bears God’s image and thus has
dignity and worth. Nevertheless, man's sin causes him to be separated from God and utterly lost. (Genesis 1:27; Romans 3:11; Romans 5:12; John 1:3)

We believe that Jesus Christ was conceived by the Holy Spirit, born of the virgin Mary, and that He is both undiminished deity and genuine humanity in one person forever. (John 1:1; Matthew 1:20-21; Philippians 2:7)

We believe that entrance into a state of fellowship with God is secured entirely by God's grace through a person's belief that Jesus Christ bore our sins in His sacrificial death, was bodily resurrected from the dead and was glorified as Lord and Ruler of all creation. This faith and the outworking of it are evidences of God's salvation unto eternal life. (John 1:12; I Timothy 2:6; Romans 10:9; Ephesians 2:8-10)

We believe the Holy Spirit convicts men of sin, regenerates them from spiritual death to spiritual life and is responsible for continuing the work of Christ in believers. Christians are thus enabled by His indwelling presence to enjoy God and to grow in Christ-likeness. The chief means and fruit of growth are: intimacy with God through the study and observance of His Word, prayer, worship and the sacraments, active love of fellow Christians, and being salt and light to the world. (John 16:8; Titus 3:5-6; John 16:13-14; II Peter 1:5-8; John 17:17; Colossians 3:14-17; Matthew 5:13-16)

We believe the 66 books of Holy Scripture as originally given are the complete Word of God, without error, divinely inspired, recorded by men, and are the supreme and final authority in faith and life. (II Timothy 3:16; II Peter 1:21; Hebrews 4:12-13)

ASSUMPTIONS

The administration, faculty and staff of JECA are fully aware of the God-appointed role of authority and influence that parents (and especially fathers) have over their children. They acknowledge that the foundation of the school's authority over each student is an authority that is granted from the parents for the limited time of oversight on a daily basis. JECA will seek to complement and reinforce the model of a biblical home and order.

PARENTAL COMMITMENTS

- I will work together with the teacher to achieve maximum growth in both Christian character and intellect in my child, understanding that this necessarily requires a high standard of conduct and attitude toward learning.
- I have read the school's Mission Statement and Statement of Faith and desire to have my child trained in accord with these principles. I will do my best to reinforce and model these principles in my home.
- I understand that this school relies on parental cooperation and involvement, so my family will be willing to volunteer to help the school. This may include participating in “work days,” assisting the teacher in the classroom, reading stories to the children, lunch duty, field trips, light manual labor and/or housekeeping, or other jobs as called upon. I will work with the school to determine how I can help meet the school's needs, and I will advise the school of any talent, skill or expertise I have that may particularly benefit the school.
- I understand the school is seeking through its development office to actively and purposefully raise funds that will improve the school and add benefit to it. In fact, the school depends heavily upon gracious gifts to meet its basic needs. I will purpose to remember the school as I come in contact with people and businesses that may be willing to donate from their abundance to help JECA fulfill its mission statement.
- I will provide a quiet, organized and settled time and place for my child to do homework every day.
- The faculty and administration will have my full cooperation in the discipline of my child(ren), according to the school's Discipline Policy (attached).
- I agree that my regular habit for dealing with problems I have with the school will be to follow the biblically-mandated pattern shown in Matthew 18.
- I understand and accept that IF I AM OFFERED AND ACCEPT ENROLLMENT at JECA, I will be responsible for the full year's tuition for my child(ren) whether or not my child(ren) complete the full year (for any reason). I further agree to comply with the policies and procedures of the tuition management company that is contracted by the school.
I understand that this is still a new and growing school with a grand vision and is not what it will be in the coming years. I will seek to be understanding and accommodating to the growing pains that come with a new institution and will seek to be as helpful as I can possibly be to make the transition a sweet and godly success.

I have read *Discover Classical Christian Education: The Essential Guide for Parents*. I have also read all statements in this admissions application. When time permits, I will also read Dorothy Sayers’ *Lost Tools of Learning* and Douglas Wilson’s *The Case for Classical Christian Education*.

I understand that JECA makes no guarantee of admission to any applicant. While JECA may choose to reveal the results of academic testing to parents, no other information will be given to applicants regarding the basis for admissions decisions.

I give unrestricted permission for my child’s image to be used in print, video, and digital media. I agree that these images may be used by JECA for a variety of purposes (internal and external) and that these images may be used without further notifying me. I do understand that my child’s last name will not be used in conjunction with any video or digital images (unless I tag them on social media or have given other explicit permission).

I agree to waive, release, indemnify and/or hold harmless the JECA School Board and employees from any claim that may arise out of injury to my child or any member of my family. I intend for this agreement to apply to all situations and circumstances, whether at the school or during off-premises school-related activities, and whether caused by me or by the negligent or intentional conduct of my child, another student, another parent, a JECA School Board member or employee, or any other person.

---

**PARENTS’ PLEDGE**

Parental support and participation is vital to the success of Jonathan Edwards Classical Academy. The school was founded by parents who are/were committed to playing an active role in the education of their children. The school believes that parents (primarily fathers) are responsible to educate their children and that the Christian school is simply an available help toward this end.

Therefore, I/we pledge to:

- Pray earnestly and regularly for Jonathan Edwards Classical Academy.
- Actively support the policies, standards, and programs of the school.
- Pay all tuition and fees on time and to notify the headmaster directly if unable to do so.
- Participate willingly in activities the school deems necessary.
- Pay for any damage my child causes to school property.
- Keep in regular contact with my child’s teachers to assess my child’s progress.
- Speak directly to the headmaster or staff person in question regarding areas of disagreement with the school or staff, rather than spread criticism.

I so pledge:

Father ___________________________________ Mother ___________________________________

Date __________________

---

"The prince of darkness grim / We tremble not for him / His rage we can endure / For lo, his doom is sure / One little word shall fell him."

-- Martin Luther
**STUDENTS' PLEDGE**

Students at Jonathan Edwards Classical Academy are expected to follow a standard of conduct in accordance with high Christian principles.

As a student at JECA you pledge to:

- Cooperate respectfully and obey willingly all persons in authority.
- Treat other students with kindness and love.
- Strive for excellence as a student.
- Conform to the school's dress code.
- Refrain from unkind words, grumbling, complaining and gossip.
- Bring honor to Jesus Christ through your words and actions.

I so pledge:

<table>
<thead>
<tr>
<th>Student Signature (K-3rd may initial or print)</th>
<th>Student Signature (K-3rd may initial or print)</th>
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</thead>
<tbody>
<tr>
<td>Student Signature (K-3rd may initial or print)</td>
<td>Student Signature (K-3rd may initial or print)</td>
</tr>
</tbody>
</table>

**NOTICE OF NON-DISCRIMINATION POLICY**

Jonathan Edwards Classical Academy admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nation and ethnic origin in administration of its educational policies, admissions policies, scholarship or grant programs, and athletic or other school-administered programs.

**TUITION GRANT CONFIRMATION**

Do you intend on applying for a tuition grant?  
- Yes  
- No

**PARENTAL SIGNATURE**

I certify that this application is correct. I understand my financial commitment and the dates that payments are due, and I agree to faithfully meet my obligations to the school. I have read, understand and agree with the school's guidelines and policies as they have been presented, including the discipline policy (attached).

<table>
<thead>
<tr>
<th>Father</th>
<th>Date</th>
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<table>
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<tr>
<th>Mother</th>
<th>Date</th>
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<td></td>
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</tr>
</tbody>
</table>
Name ______________

Please answer as candidly as possible.

Does your child have any special needs that would require special attention in a traditional classroom setting? Explain if so.

Has your child ever been referred for testing or placement in a special program? Explain if so.

Has your child ever visited with a counselor/doctor/psychiatrist for any type of social, behavioral, or emotional problem? Explain if so.

Has your child ever been suspended, expelled or denied admission by another school? Explain if so.

Has your child ever repeated a grade for any reason?

Is your child left- or right-handed?

Does your child have any physical disabilities?

Has your child had any serious illnesses, disease, injuries, or hospitalizations?

What are some character qualities you see in your child that are considered strengths?

List three modifiers to describe your child.

What are your child's interests?

Is there anything else you think it would be good for us to know about your child?
Name ______________

Please answer as candidly as possible.

Does your child have any special needs that would require special attention in a traditional classroom setting? Explain if so.

Has your child ever been referred for testing or placement in a special program? Explain if so.

Has your child ever visited with a counselor/doctor/psychiatrist for any type of social, behavioral, or emotional problem? Explain if so.

Has your child ever been suspended, expelled or denied admission by another school? Explain if so.

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Does your child have any physical disabilities?

Has your child had any serious illnesses, disease, injuries, or hospitalizations?

What are some character qualities you see in your child that are considered strengths?

List three modifiers to describe your child.

What are your child's interests?

Is there anything else you think it would be good for us to know about your child?
ATTACHMENT 1
Student Information – Child 3

Name ______________

Please answer as candidly as possible.

Does your child have any special needs that would require special attention in a traditional classroom setting? Explain if so.

Has your child ever been referred for testing or placement in a special program? Explain if so.

Has your child ever visited with a counselor/doctor/psychiatrist for any type of social, behavioral, or emotional problem? Explain if so.

Has your child ever been suspended, expelled or denied admission by another school? Explain if so.

Has your child ever repeated a grade for any reason?

Is your child left- or right-handed?

Does your child have any physical disabilities?

Has your child had any serious illnesses, disease, injuries, or hospitalizations?

What are some character qualities you see in your child that are considered strengths?

List three modifiers to describe your child.

What are your child's interests?

Is there anything else you think it would be good for us to know about your child?
Name ________________

Please answer as candidly as possible.

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Has your child ever been referred for testing or placement in a special program? Explain if so.

Has your child ever visited with a counselor/doctor/psychiatrist for any type of social, behavioral, or emotional problem? Explain if so.

Has your child ever been suspended, expelled or denied admission by another school? Explain if so.

Has your child ever repeated a grade for any reason?

Is your child left- or right-handed?

Does your child have any physical disabilities?

Has your child had any serious illnesses, disease, injuries, or hospitalizations?

What are some character qualities you see in your child that are considered strengths?

List three modifiers to describe your child.

What are your child's interests?

Is there anything else you think it would be good for us to know about your child?
CONFIDENTIAL PASTORAL RECOMMENDATION

To the Applicant

After completing the line below, please give this recommendation to the pastor or assistant pastor in your church. Please include a stamped envelope addressed to JECA, 4479 Jackson Road, Whites Creek, TN 37189

_________________________  ____________________________
Parents' Names                Child(ren)

To the Pastor

It is part of Jonathan Edwards Classical Academy’s purpose to support Christian parents in their duty to rear their children, and we realize the importance of the local church in proclaiming the truth to all generations. Please find out more about us by looking us up at www.jecanashville.org and feel free to contact us if you have any questions. Please also help us by answering the following questions:

_________________________  ____________________________  ____________________________  ____________________________
Your Name                Church                Position                Email

_________________________  ____________________________  ____________________________
Best phone number                Street Address                City                State                Zip

How long have you known this family and in what context?

________________________________________________________________________________________________________________________________________

Are they members of your church?  Yes  No  If so, for how long? __________________________

Do you believe JECA may be a good fit for educating this family’s child(ren)? Please explain.

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

Please use a separate sheet of paper to elaborate on any questions or to tell us anything else that you think we should know about this family. Thank you.

_________________________  ____________________________
Signature                Date
ATTACHMENT 3

Discipline Policy

The expectations for student behavior are very high at JECA. We have no tolerance for disrespect, dishonesty, rebellion, fighting, or obscene language. The goal of all discipline at JECA is Christ-likeness. Discipline is exercised in a spirit of grace, compassion, love and humility. Parental responsibility and cooperation in disciplinary matters are expected and strongly emphasized.

The kind and amount of discipline will be determined by the teachers and, if necessary, the headmaster. The discipline will be administered in light of the individual student’s problem and attitude. All discipline will be based on biblical principles, e.g., restitution, apologies (public and private), swift/painful punishment, restoration of fellowship, and the absence of unsavory attitudes. The vast majority of discipline problems are to be dealt with at the classroom level. In order to maintain consistency, the teachers will regularly meet together to discuss biblical standards and school guidelines concerning discipline.

We believe that the Scriptures speak to every aspect of man’s behavior. Therefore, we have chosen not to discipline according to methods based upon presuppositions of secular philosophies (i.e., evolution and godlessness). Behavioristic techniques such as threats, bribes, promises and demerits, along with award points, may constrain behavior, but do not speak to the central issue of behavior. They are meant to provide temporary control in the classroom, not train the child’s heart according to the way he should go. Children are created for a relationship with the living God, and we know that the things they say and do are a reflection of the abundance of their heart (Mark 7); therefore, any correction and discipline must address a specific heart issue. We desire, in correction and discipline, to be motivated to understand and help our students understand the overflow of their hearts. This instruction and correction will take place in the classroom when possible. If time does not permit the teacher to talk with a child about the attitudes of his heart that result in disobedient and disruptive behavior, the child will be required to speak with the headmaster. The teacher or headmaster will contact the parents in these circumstances.

It is vital for both parents and students to realize that maintaining an orderly atmosphere in the school and the classroom is critical to the learning process. What is more important, it is reflective of the principles and absolutes in the Holy Scriptures.

JECA reserves the right to administer corporal discipline for major offenses or continued minor offenses. This point may be discussed during the parent interview.

There are five basic behaviors that will automatically require discipline from the administration (versus the teacher only). Those behaviors are:

1. Disrespect shown to any staff member. The staff member will judge if disrespect has been shown.
2. Dishonesty in any situation while at school, including lying, cheating, and stealing.
3. Rebellion, i.e. outright disobedience in response to instruction or correction.
4. Fighting, any physical force used with the intention to harm or intimidate another student or staff member.
5. Obscene language, including taking the name of the Lord in vain.

1. The first three times a student is sent to the headmaster’s office for discipline, the student’s parents will be contacted and given the details of the visit. The headmaster will make a note of each occasion when the parents are contacted after the office visit, and enter that record in the student’s file. A letter detailing the discipline will be sent to the parents after each incident. The parent’s assistance and support in averting further problems will be sought.

2. A fourth instance of the behavior problem will call for a two-day in-house suspension. Another meeting with the student’s parents will be required for the student’s re-admittance.

3. The next occurrence will result in expulsion.

**BOTH PARENTS SHOULD INITIAL THIS PAGE, AND IT SHOULD BE RETURNED AS PART OF THE APPLICATION.**